



APPOINTMENTS & REVIEW PANEL

TERMS OF REFERENCE

1 Background

BrightEconomy, an economic development strategy has recently been completed for Rotorua, which has been subsequently endorsed by the Rotorua District Council. The strategy provides a direction for the next 10 years and its emphasis is on growing the Rotorua economy through 'wealth creation and enhancement'.

An essential element of the strategy is the implementation plan which outlines the detailed actions that are required to be implemented. However, implementation needs to be over viewed and driven. To that end a BrightEconomy Advisory Board is proposed to be established for an initial three year period to anchor implementation of the strategy and to achieve buyin and commitment from the business community.

It is critical that the Board comprise of people who have strong business, leadership and ideas backgrounds and experiences, together with vision and a passion for Rotorua, with a 'can do' attitude.

It is proposed that a panel be constituted to appoint the initial Board and to review Board performance on an annual basis, which would comprise both public and private sector representatives.

2 BrightEconomy Appointments and Review Panel

It is proposed to establish a BrightEconomy Appointments and Review Panel for an initial three year period to undertake appointment of the Board and to review board performance on an annual basis.

The purpose of establishing the Panel is to provide an independent mechanism to establish the Board but through organisations that have a wider mandate due to representing the community or sectors of it.

It is about endeavouring to provide a mechanism that brings together the public and private sectors in a collaborative manner and having an apolitical approach to establishment of the Board and its ongoing operation, without it being driven by one particular organisation or sector. It is establishing the approach that will be key to the success of BrightEconomy

- The "BrightEconomy Appointments and Review Panel" is to consist of the following people:
 - Mayor: Rotorua District (Chair)
 - Chief Executive: Rotorua District Council
 - Business representative
 - Maori business representative
 - Representatives of retail, tourism, farming and forestry
 - Chair of Board once appointed

The representatives on the Panel, other than the persons specified, are to be appointed by the following organisations: Business - Chamber of Commerce, Retail - Retail Rotorua, Tourism - Tourism

Advisory Board, Farming - Federated Farmers, Forestry – TBA,
Maori Business – TBA.

Whilst organisations will appoint people to the Panel, they should consider appointing the best person to undertake the role the Panel has.

- It is proposed that the Board Chair be appointed first then the Chair would be involved in selecting the remaining Board members.
- External advice is to be made available to the Panel to assist with the appointment of Board members.
- The Panel should strive for consensus in appointing Board members. If this is not possible then a majority of 7 is required to appoint any Board member.
- No Panel member is eligible for appointment to the Board.

3 Appointment of Board Members

The appointment of Board members is to be via a public and transparent process. Expressions of interest will be called for Board members commencing Friday 27 May, 2005 and these are to be received by Friday 1 July, 2005.

The panel will be responsible for considering all expressions of interest against the defined skills and capabilities for Board members.

The Board is to be a non-sector Board, hence a critical element of the selection process is an ability to take a helicopter view of Rotorua and it's economy, with out representing a particular sector or activity.

Appropriate professional advice will be available to provide assistance during the assessment and appointment processes.

4 Annual Review of Board Performance

The Panel will also be responsible for undertaking an annual review of Board performance over the initial three year period. This review will include assessing whether the Board is achieving the implementation of BrightEconomy, undertaking the required leadership and advocacy, noting any issues regarding strategy implementation and in conjunction with the Board agreeing on a way forward in respect of any issues.

The Panel will advise the Council in respect of it's annual review of Board performance and provide recommendations in respect of any relevant matters.

It is intended that the review be undertaken in an open manner between the Panel and the Board, with a view to developing collaborative solutions to any issues that may be the subject of the review.

BrightEconomy Appointment, Review and Reporting Arrangements

